

30 January 1963

DD/R
STAFF MINUTES
29 January 1963

Present: Scoville
Giller

[REDACTED]
Reber

[REDACTED]
Burke

1. In a discussion [REDACTED]

[REDACTED] In addition, it was apparent that those present did not have much confidence in the potential of this effort. The proposal is now to come up to USIB. While the DD/R is generally dissatisfied with these developments, it is not altogether clear what can or should be done at this point. It was requested that the AD/OEL keep close track of this, and Colonel Giller suggested that consideration be given to the idea of a formal request to the Agency SIGINT Officer that the project be officially designated as an ELINT project.

2. Dr. Scoville requested that comments be prepared for him on Mr. Lundahl's proposed stellar index camera for use in satellites. OSA ACTION.

3. A letter had been received from Mr. Kelly Johnson evaluating the pictures of a Soviet external aircraft which appears may have been designed to counter the U-2. Dr. Scoville expressed a desire to see these pictures and requested that Kelly's comments be turned over to OSI. OSA ACTION.

4. The Agency is making a concerted effort to have Fitness Reports on all personnel improved both as to quality

[REDACTED]
Copy 7

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and timeliness. A specific follow-up program has been developed to eliminate the problem of delinquent Fitness Reports. The DD/R has just received notification of its delinquencies which at this time are 12 and all in OSA. OSA was instructed to complete these reports by 15 February in order to get the DD/R out of the delinquent list, and henceforth all elements of the DD/R are admonished to keep off of the delinquent list. The DD/R further requested a status report by that date which should include explanations if there are still unfinished Fitness Reports. OSA subsequently reported that 5 of the 12 had been completed. Of the remaining 7, one is on a person who has resigned and one in field. There ensued considerable discussion of the matter of standards and policy concerning Fitness Reports. It was agreed that within the DD/R there should be persistent and continuing effort to produce accurate, meaningful evaluations, and that continuing efforts should be made within each office to insure that this principle is understood by all supervisors and uniformity of interpretation be sought. It was also stressed that guidance, constructive criticism and evaluation are continuing requirements for supervisors and not something done once a year when Fitness Reports are due.

25X1 5. There was brief discussion of the growing importance of financial balances for the rest of this fiscal year. Each of the offices will have monthly reports which may need to become more frequent later on, and [] was requested to analyze the over-all DD/R financial status and keep the DD/R and ADD/R briefed.

6. In a brief discussion of the accelerated coverage efforts on Communist China, Dr. Scoville expressed the belief that CORONA flights may appropriately be programed for pioneer coverage of Communist China. Mr. Reber said that there would be a COMOR paper available by tomorrow on this problem which would tend to indicate no requirement for such coverage. It was agreed to examine this question further following the receipt of the COMOR paper.

7. In a discussion of the Executive Director's request for comments on a proposed all-source Operations Room it was the group's sentiment that such a need could be best met by the specific designation of a Crisis Room and related responsible

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25X1 individuals for the period of any crisis where such a need
25X1 was apparent. To attempt the staffing and maintenance of
such a room on a permanent basis would appear to be unnecessary
and cumbersome, in fact, undesirable. [redacted] will
draft a response for the DD/R signature. (done) [redacted]

25X1 8. The necessity for appointing a project manager
for the [redacted] proposal now under
consideration was agreed. ACTION - OEL to appoint project
manager.

25X1 9. Attention was called to the DOD Directive on DIA
25X1 and the significance of this document. [redacted] will
attempt to get more copies to send each of the offices.
All key personnel should read this Directive. (done) [redacted]

25X1 10. Dr. Scoville requested that the Agency commendation
to personnel involved in the Cuban crisis get wide dissemination.



12. Dr. Scoville expressed his very deep concern over
the number of mission failures that have been recently
experienced. In a general discussion of this problem, it was
realized that the attention and energies of the top officials
have steadily had to be extended to an ever wider range of
activities which tends to lessen the attention that can be
devoted to a given project as was the case earlier when there
was just the U-2 and Soviet overflights. It was also pointed
out that we must be constantly on the alert to guard against
the dangers of letting operations of these types become routine.
By their very nature they can never be routine.

[redacted] 25X1
Executive Assistant
Deputy Director (Research)

Distribution:

1 - Scoville
2 - Giller
3 - [redacted]
4 - [redacted]
5 - Miller

6 - Ledford
7 - [redacted]
8 - DD/R Subj
9 - DD/R Chrono
DDR: [redacted] 25X1